

REPORT OF CENTRAL LIBRARY (Session 2022-2023)



Jorhat Kendriya Mahavidyalaya
Kenduguri, Jorhat
Assam

Submitted by



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FIVE LAWS OF LIBRARY SCIENCE

- ✿ *Books are for use*
- ✿ *Every reader his book*
- ✿ *Every book its reader*
- ✿ *Save the time of the reader*
- ✿ *Library is growing organism*

About the Library



The Central Library was established in the year 1981 to support its parent organization in carrying out its teaching learning programme effectively. Its main objective is to procure, organize, preserve, disseminate information in all fields of knowledge to serve the institutional, curricular, research needs of the college community.

Vision & Mission

Love for Books and User Satisfaction with helping attitude

Be a knowledge centre of the college.

Create a user friendly environment within the library with the help of IT

To develop the habit of self learning and life long learning



Library Working Hour

Monday to Sunday

9 AM to 4.30
PM

The college library remains open during semester breaks.

Lending System of Central Library

Type of Member	Book Issue	Days	Renewal (On Condition)
HS	2	15	7
UG	3	15	7
Teaching	8	90	---
Non-Teaching	4	60	---

Print Resources

Total Collection	16864 nos
Text books	14003 Nos
Reference Books	2861 Nos
Periodicals	22 Nos
Newspaper	7 Nos

Institutional Repository:

The library has its own repository of PhD Thesis, M.Phil Dissertations, Minor and Major Research Project Reports, publications of the college, publications of the faculties, college magazines etc.



Reading room facility:

It has a reading room with 50+ seating capacity for students. There is a separate reading room for the faculty members.



Library Services and Facilities :

- **Document Circulation Service :** The users can use and borrow books on all working days from 9 am to 4 pm.
- **Reference Service :** Every Library Staff tries to provide reference service to the users in a personal way by guiding them in getting the required book without any hindrance.
- **Current Awareness Service :** As a part of Current Awareness Service, the recent arrivals are displayed on the display stand and also shared in respective whatsapp groups of students and teachers.
- **Information Deployment and Notification:** The general Information regarding library facilities are made available in the college prospectus, Academic Calendar and the college website. The current notifications are put up in the Library Notice Board and the College Notice Board.

- **ILMS in the Library:** The library is an automated one since 2015 with the leading software SOUL2.0 provided by INFLIBNET Centre. The library management
- software gives a user friendly interface for delivering timely services to the users under client-server environment.
- **Barcode Technology:** Barcode-based attendance system for students are placed at the library entrance while visiting the library and also in circulating the books.
- **Searching through OPAC:** Since the library is fully automated, the holdings of the library can be searched using OPAC (Online Public Access Catalogue).

- **Wi-Fi-based Library:** The College Library is Wi-Fi based library. Library users can use the Wi-Fi service in the reading hall and in the digital library section.
- **Digital Library Section:** The library has a separate digital library section. 7 (Seven) computers have been installed in the library and all are connected to the internet. Along with these, a specific time from 2.30pm to 3.30pm is allotted in the computer lab for library use.
- **Membership of E-Contents:** The Library is a member of e-ShodhSindhu consortium which provide access to 6000+ e-journals, 1,99,500+ e-books under NList and 6,00,000+ e-books through National Digital Library (NDL)
- **WhatsApp-based circulation:** Students and faculty members of Jorhat Kendriya Mahavidyalaya are connected with the library through 3 (Three) WhatsApp Groups. All important information, notices, new arrival of books, etc. are shared in those groups

- **.Reprographic and Printing Service** : Students avail these facilities in the library in a nominal fee.
- **User Orientation** : A User Orientation and Awareness Programme is done every year at the beginning of the new academic session to make the students aware of various library services and facilities.
- **Question Paper Facility** : The students can consult previous year question papers in the library .They get soft copies of the question papers also.
- **Suggestion Box** : The library staff feel happy to get feedback from the users. So regular feedbacks are taken from the students. A suggestion box is also kept for getting suggestions for future improvement.

Library Organizational Structure

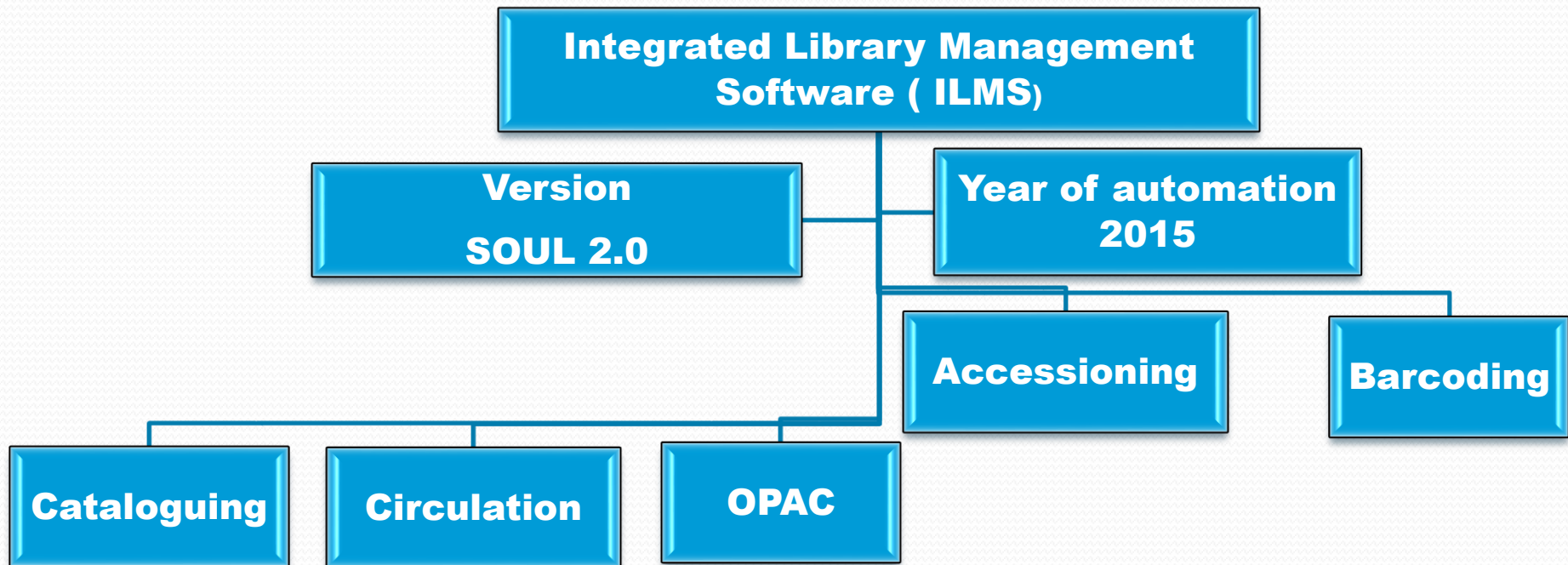


- Textbook Collection
- Reference Collection
- Periodical Collection
- Career and Employment Related Collection
- Special Collection
- North East Collection
- Women Collection
- Collection on Renowned personality
- Collection related to Environmental Studies
- Rare Book Collection
- Children Corner



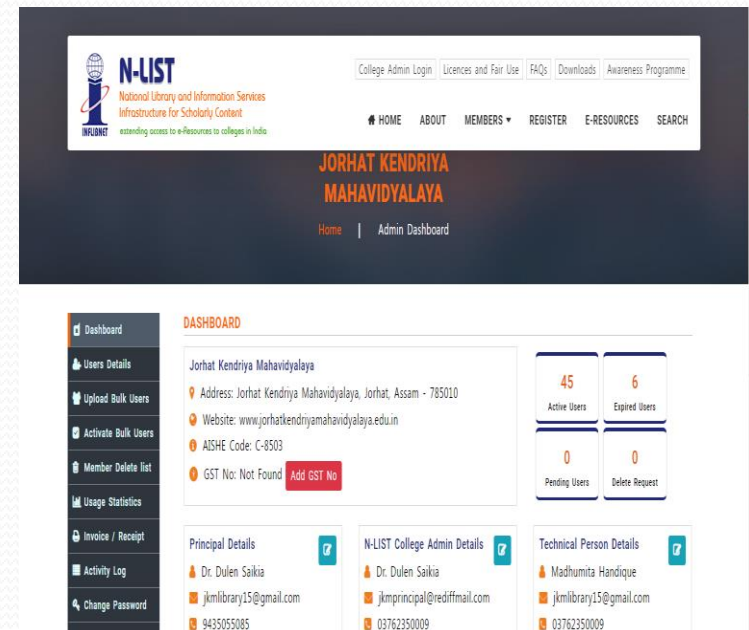
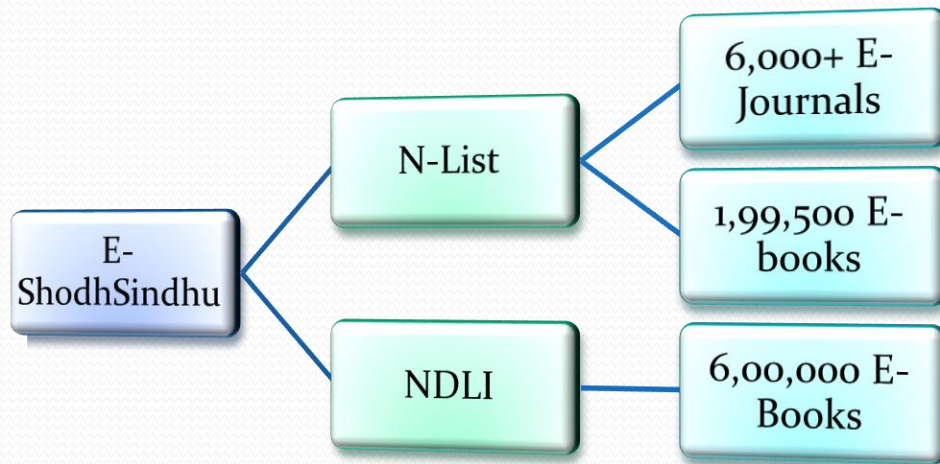
Integrated Library Management Software (ILMS)

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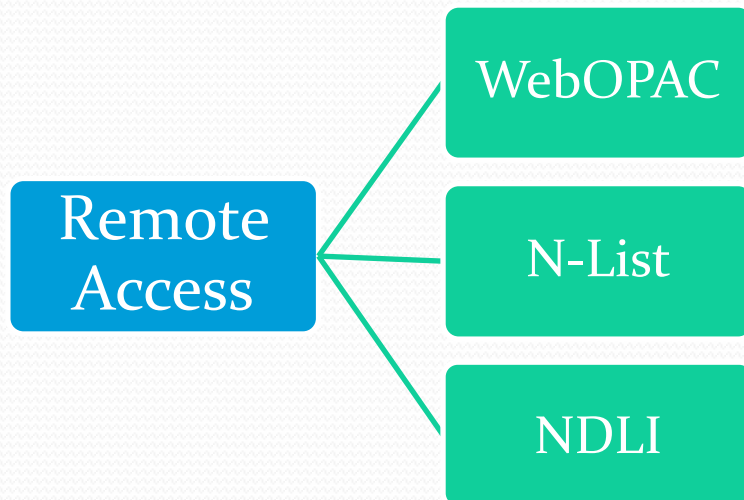


LibraryE-Resources:

The College Library is Wi-Fi based library. Library users can use the Wi-Fi service in the reading hall and in the digital library section. The Library is a member of e-ShodhSindhu consortium which provide access to 6000+ e-journals, 1,99,500+ e-books under NList and 6,00,000+ e-books through National Digital Library (NDL).



Database/ Remote Access :



The screenshot shows the web interface of the Jorhat Kendriya Mahavidyalaya Central Library Online- OPAC. At the top, there is a logo and the text 'Jorhat Kendriya Mahavidyalaya Central Library Online- OPAC'. Below this is a teal banner with the text 'Welcome to Jorhat Kendriya Mahavidyalaya Central Library Online- OPAC'. The main section is titled 'Free-text Search' and contains a search form with a dropdown menu for 'Title', a text input for 'Search Keyword', and a 'Search' button. Below the search form are four radio buttons for search criteria: 'Contains' (selected), 'Exact', 'Begins With', and 'Ends With'.

Best Practices

• User Orientation/Best Library Reader Award



A Library User Orientation Programme was conducted for the new comers to make them aware of various library services and facilities.

The Central Library offered Best Library Reader award 2022 to Dhurbajyoti Nath, Dept. of Assamese on the day of Freshers' Social on 13th Sept, 2022.

Best Practices

- Librarians Day Observation /
- Competitions organized



The National Librarians' Day was celebrated to pay tribute to Dr. S. R. Ranganathan, the father of Library Science on 12th August, 2022.



The Central Library has organized a book review competition among the students in connection with Librarians' Day.